



# NORTHSIDE DRIVE BAPTIST CHURCH

## **Instructions for setting up text giving to NDBC. It is a one-time registration, then you are all set!**

1. Send a text message with the word “Give” to our text giving number **404-882-6322**
2. You will receive a reply text which says “You’re almost done! Finish your gift to Northside Drive Baptist Church with this link...”
3. Click on the link. Click **SIGN IN**, then click **REGISTER FOR AN ACCOUNT** at the bottom of the page.
4. Complete contact information then click **REGISTER**.
5. Enter the secure PIN that the system texts you.
6. Select the fund, enter the donation amount and payment information before completing your gift.
7. Click **SAVE PAYMENT** to keep your payment information securely saved for future gifts.
8. To text a donation after your one-time registration, you can give immediately without having to re-enter any of your information.
9. Simply text the desired amount to the number. For example, if you want to donate \$100. Text “100.00” to the **404-882-6322**.

*Every online transaction involves processing fees because of involvement of third parties like credit card companies, banks, and the website provider. During the Covid-19 crisis we are asking you to kindly pay 2.5% transactional fee to help us cover these costs. As a result, that 2.5% will be added to your donation amount.*

***These are additional text commands you can send to this number.***

- **EDIT** – Make changes to your giving account and update contact information and/or update payment information.
- **REFUND** – Refund your last gift. You must text “REFUND” within 15 minutes to refund the gift. If you realized the mistake after 15 minutes, contact the organization.
- **KEYWORD** – See a list of active keywords.